



DEPARTMENT OF WATER RESOURCES

DELTA STEWARDSHIP COUNCIL



SACRAMENTO-SAN JOAQUIN DELTA CONSERVANCY



EXAMINATION ANNOUNCEMENT

The State of California offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special

PROGRAM MANAGER I, CALIFORNIA BAY - DELTA AUTHORITY MULTI-DEPARTMENTAL OPEN

FINAL FILING DATE	December 27, 2011
	Application forms (STD 678) must be postmarked, submitted in person, or submitted online no later than the final filing date. Applications postmarked, personally delivered, or filed online after the final filing date will not be accepted for any reason. FAXED APPLICATIONS WILL NOT BE ACCEPTED.
WHO SHOULD APPLY	This is an open examination. Applications will not be accepted on a promotional basis. Career credits do not apply.
HOW TO APPLY	Examination Applications (Form STD 678) may be mailed or submitted in person. <div><div><u>MAILING ADDRESS:</u></div><div><u>OR</u></div><div><u>SUBMIT IN PERSON:</u></div></div> <div>Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</div> <div>Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</div> <div>DO NOT SEND APPLICATIONS TO THE STATE PERSONNEL BOARD OR DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, the State Personnel Board (SPB), and the SPB website: www.spb.ca.gov/jobs</div>
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.
SALARY RANGE	\$6,491 - \$7,156
ELIGIBLE LIST INFORMATION	A single open eligible list will be established for the Department of Water Resources, Delta Stewardship Council, and the Sacramento-San Joaquin Delta Conservancy. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.
EXAMINATION DATES	The entire examination will consist of a Qualifications Appraisal Interview. It is anticipated interviews will be held February/March 2012 .
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	NOTE: All applicants must meet the minimum qualifications for this examination by the final filing date, December 27, 2011 . ALL LEVELS: Education: Possession of a Bachelor's Degree with major work in biology, chemistry, engineering, physical science, environmental science, public administration, planning, or a closely related field. Either I Experience: Two years of experience in the California state service performing duties comparable to those of a Staff or Senior Environmental Scientist. OR II Experience: Five years of broad and extensive experience in engineering, scientific research, public outreach, planning, regulatory development, investigative environmental, or similar work, including at least one year which must have been in a position responsible for the implementation of environmental policies, programs, plans, or research projects; or the conduct of an environmental monitoring and surveillance or environmental management program; or provided lead responsibility for the work of a multidisciplinary staff performing investigatory or regulatory work at a level equivalent to that of a Staff Environmental Scientist. And Education: Possession of a Bachelor's Degree with a major in engineering, biological, chemical, physical, or environmental science, public administration, planning, or a closely related field. Possession of an advanced degree in one of the disciplines cited, or a closely related field, may be substituted for one year of the general work experience.
POSITION DESCRIPTION	This is the first managerial level of the series which has significant responsibility for formulating and administering programs. Incumbents are assigned: responsibilities to plan, lead, organize, and control projects or programs of moderate scope and complexity; may act as technical specialist; may oversee projects or specific phases of projects; may serve on teams within complex matrix managed programs; work with a broad array of State, federal, and public/private interest groups to ensure understanding and consensus on various programs; exercise discretion in oversight and coordination of programs.

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

EXAMINATION INFORMATION	This examination will consist of a Qualifications Appraisal Interview – Weighted 100.00% . In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.
SCOPE OF EXAMINATION	<div>Qualifications Appraisal Interview - Weighted 100.00% In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's: A. Knowledge of: 1. California water management, water transfers, and water rights issues and policies. 2. Principles of land, water, fish, wildlife, ecology, and other natural resources. 3. Land use management issues and policies. 4. Effects of waste materials and their interactions with the environment. 5. State and federal environmental rules, regulations, and requirements. 6. Environmental and grant programs and policies of participating governmental entities. 7. Principles and techniques of personnel management and supervision. 8. Budgeting and other administrative functions. 9. The Department's Equal Employment Opportunity Program objectives. 10. A manager's role in the Equal Employment Opportunity Program and the processes available to meet equal employment opportunity objectives. B. Ability to: 1. Coordinate and integrate program activities. 2. Provide direction to achieve balanced implementation, as well as integration of, and continuous improvement in all program elements. 3. Track the progress of all program projects and activities, and assess overall achievement of the goals and objectives of the program. 4. Modify, develop policies, and make decisions regarding program milestones. 5. Provide a forum for the resolution of conflicts or disputes among participating entities. 6. Effectively contribute to the Department's Equal Employment Opportunity Program objectives.</div>
VETERANS PREFERENCE	Veterans Preference Credit will not be granted in this examination, as it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, the State Personnel Board (SPB), and the SPB website: www.spb.ca.gov/jobs.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate's notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. **California Relay Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

For information regarding this examination, please contact Brandon Littlejohn at (916) 653-7109.